

Memorandum

BWF AGM and Forum 2020



Friday 06 March 2020

Dear Members and Continental Confederations

Please find reminders on the **BWF AGM and Forum 2020**.

1. Get ready for Aarhus - Forum and AGM – **deadlines below**
2. Delegates Nomination Form – complete and send to Patricia
3. Travel Grant / Accommodation Support for each Member

1. Planning for the Forum and AGM 2020

Please find below some reminders about the **deadlines** for the BWF Forum and AGM 2020, Aarhus, Denmark on **Thursday 21** [Forum] and **Friday 22 May** [AGM].

We strongly recommend that you book early. Please note the arrival airport where the host is providing transport from is **Billund Airport** – BLL

Complete the below as soon as possible online ([linked here](#)) – note the **deadlines**.

- **Delegate** – select your delegate early and complete the nomination form.
- **Visa** – complete the application form - deadline **1 April 2020**.
- **Flights** - Book flights early to **Billund Airport**.
- **Hotel** – book and pay for accommodation – deadline **25 March**
- **Transport** - complete Arrival Transport form – deadline **15 April**
- **Accreditation** for badminton – deadline **15 April**

If you have any questions related to the online forms, please contact the host association – Nicolaj Knudsen, Tel: +45 70 60 50 76, event@badminton.dk

2. Delegates Nomination Form

- Please download the Delegates Nomination Form from the BWF website ([linked here](#)).
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3. Support for Delegates - Travel Grant / Hotel Nights

BWF provides support for one delegate from each Member Association to attend the BWF AGM / Members Forum.

To be eligible, delegates must come from a Member in Good Standing, and the delegate must attend both the AGM and the Members' Forum.

There are two kinds of support.

- **Travel Grant** – each Member Association is allocated an amount of money to support the air travel – see our memo of 14 February 2020.
- **Official Hotel Accommodation** – three (3) nights accommodation in the official hotel – and if their Continental Confederation also hosts their AGM in Aarhus, and the delegate attends, the BWF shall provide one (1) additional nights accommodation.

Members must first pay for the airfare and accommodation. Members are reimbursed after the AGM.

Please also see the AGM page of the BWF website ([linked here](#)).

Kind regards

Stuart Borrie

Chief Operating Officer

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