

Steps towards the Virtual AGM

Information and Consultation



In the four weeks leading up to the AGM, the BWF will undertake a number of activities to make sure Members understand the proposals and to help delegates prepare for the AGM:

1. Prepare and publish videos on the BWF website:
 - reports from the President, Committee Chairs and Athletes' Commissions / Para badminton Athletes' Commission Chairs;
 - videos to explain the five proposals from Council to amend the constitution.
2. Provide opportunities for Members / delegates to submit questions. The questions and answers will be published on the website and circulated to the membership.
3. Organise a number of online information sessions / discussions with members / delegates taking into account different regions and languages.

Date	Element / Action	Notes
Friday 5 June 1900 KL time / 1300 CET	BWF webinar for Members (in English)	This is a 60 minute update for members on the impact of COVID-19. Explain the steps towards the virtual AGM 2020.
Friday 12 June (5 weeks before the virtual AGM)	Deadline for Members - to propose amendments to the AGM proposals.	As per clause 15.13 of the constitution (linked here) - 5 weeks before the AGM.
Friday 12 June (5 weeks before the virtual AGM meeting)	Committee Chairs Reports – 12 video clips published – (in English)	12 x 8 minute video clips (with Powerpoint presentations) from the President (highlights of 2019), Secretary General, each Committee Chair and the Chairs of the Athletes' Commission and Para badminton Athletes' Commission. These will be uploaded on the BWF YouTube Chanel and hosted on AGM page of the website . Members / delegates are encouraged to look at these and submit questions for the Chairs preferably by Friday 3 July. The questions and answers will be posted on AGM page.
	Council Proposals - 4 video clips published – (in English)	4 video clips (including PowerPoint presentations) explaining the 5 Council proposals in Annexure D (linked here) of the Agenda (agenda item 5.1 – 5.5). ○ Video 1 – Proposal 5.1 and 5.2 - Voting Strength / Para Badminton Athletes' Commission Chair on Council / Term of the President / Election Procedures.

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Date	Element / Action	Notes
		<ul style="list-style-type: none"> ○ Video 2 – Proposal 5.3 - Judicial Provisions ○ Video 3 – Proposal 5.4 - Council Geographical and Gender Representation (new Appendix I) ○ Video 4 – Proposal 5.5 - Vetting of Officials (new Appendix II) <p>These will be uploaded on the BWF YouTube Channel and hosted on AGM page of the website.</p> <p>Members / delegates are encouraged to look at these and submit questions to the BWF preferably by Friday 3 July.</p> <p>Upload Q & A on the AGM page of the website.</p>
Friday 3 July	Questions from the Membership	<p>Deadline to receive questions / comments for the membership for the Chairs reports and for the proposals.</p> <p>Upload Q & A on the AGM page of the website.</p>
Monday 6 - Friday 10 July	<p>BWF to host 6 video conference sessions (60 minutes each):</p> <p>Dates for each to be confirmed:</p> <ol style="list-style-type: none"> 1. Asia / Oceania – English 2. Europe – English 3. Africa – French 4. Africa – English 5. Pan Am – English 6. Pan Am - Spanish 	<p>Organised and hosted by the BWF, these BlueJeans (video conference) sessions will each cover the same content. Members / delegates only need to register / attend one of these.</p> <p>This is an opportunity for the delegate / Member to understand better the agenda, the proposals and to seek information, clarification:</p> <ol style="list-style-type: none"> 1. Go through the agenda (linked here). 2. Discuss any questions as they arise. 3. Look at the proposals on agenda. 4. Encourage comments / discussion. 5. Answer any questions on the virtual AGM.
Thurs 16 July 1900 KL time	Deadline for nomination of delegates to the AGM (48 hours before the meeting)	The final list of voting delegates / second delegates prepared after this deadline. Voting delegates will be sent log on / password details 24 hours before the AGM.
Sat 18 July 1900 KL time / 1300 CET	Decision-making Virtual AGM 2020	Approximately 90 minutes.